

Registration Form

THREE WAYS TO REGISTER

☎ +44 (203) 2399994

🌐 www.informatech.co.uk

✉ info@informatech.co.uk

Course / Seminar Title

Course fees include documentation, luncheon and refreshments. Delegates who attend all sessions and successfully complete the course assessment will receive an Informatech London Certificate of Completion.

All registrations are subject to our terms and conditions which are available at <http://informatech.co.uk/terms.aspx>. Please read them as they include important information. By submitting your registration you agree to be bound by the terms and conditions in full.

Venue / Hotel	Date	Fees
	From / / 201	
	To / / 201	€ - Euro +20% VAT

Payment Method

Bank Transfer *

Credit Card Payment

DELEGATE DETAILS

First Name : _____ Last Name : _____

Telephone No. : _____ Mobile No. : _____

Email Address : _____

Company Name : _____

Country : _____ City : _____ Post Code : _____

We highly recommend you secure your room reservation at the earliest to avoid last minute inconvenience. You can contact the Hospitality Desk for assistance on: Email: hospitality@informatech.co.uk

PAYMENTS

A confirmation letter and invoice will be sent upon receipt of your registration. Please note that full payment must be received prior to the event. Only those delegates whose fees have been paid in full will be admitted to the event.

AVOID VISA DELAYS – BOOK NOW

Delegates requiring visas should contact the hotel they wish to stay at directly, as soon as possible. Visas for non-EURO nationals may take several weeks to process. If you Need Help Please Send Email to : hospitality@informatech.co.uk

CANCELLATION

If you are unable to attend, a substitute delegate will be welcome in your place. Registrations cancelled more than 7 days before the Event are subject to a 200 Pound administration charge. Registration fees for registrations cancelled 7 days or less before the Event must be paid in full. Substitutions are welcome at any time. All registrations are subject to acceptance by (Informatech London Training) which will be confirmed to you in writing. Due to unforeseen circumstances, the programme may change and (Informatech London Training) reserves the right to alter the venue and/or speakers or topics.

DELEGATE's Signature